



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

Corporate Office: BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307

Phone: 0120-4177850, **Fax:** 0120-4177879 **Website:** www.becil.com

Applications are invited for empanelment of Temporary staff purely on contract basis for deployment in a government hospital/office in Delhi/NCR/Jhajjar.

S. No.	Designation	Evaluation Criteria	Roles and Responsibilities	Requirement	Fee
1	Patient Care Manager (PCM)	<p>Qualification: Bachelors Degree in Life Sciences with full time Post Graduate Qualification in Hospital (or Healthcare) Management from a recognized university</p> <p>Experience: At least one year experience in a hospital after acquisition of the aforementioned qualifications.</p> <p>Age Limit: Not more than 40 Yrs. on the date of joining</p>	<ul style="list-style-type: none"> • Management of the patient care coordinators • Ensure that the PCCs are in full attendance and ensure replacement/alternative in case of absenteeism • Act as the first point of escalation for any issues that are reported by PCCs • Management of patient movement from waiting area to respective OPDs in batches • Overall management of process implementation 	35	Rs. 30,000/- per month consolidated with annual increment of 10%
2	Patient Care Coordinator (PCC)	<p>Qualification: Full Time Bachelors Degree in Life Sciences (preferred) or Bachelors Degree in any field</p> <p>Experience: At least one year experience in a hospital after acquisition of the aforementioned qualification</p> <p>Age Limit: Not more than 35 Yrs. on the date of joining</p>	<ul style="list-style-type: none"> • Help and guide patients in a compassionate manner • Ensure smooth functioning of the process workflow • Manage seating of patients at PRC, waiting areas. • Operation of access control scanners • Assisting and providing navigational support to patient 	96	Rs.17,916/- per month (as per minimum Wages Rates of Delhi Govt. revised from time to time)

Selection will be made as per prescribed norms and requirement of the job.

Application forms may be obtained from **BECIL's Corporate Office: C-56, A/17, Sector-62, Noida-201307** or downloaded from www.becil.com.

The duly filled in application form along with self-attested photocopies of educational/ experience certificates, two passport size photograph, Aadhar Card, PAN Card may please be submitted to Assistant General Manager (HR) in **BECIL's Corporate Office at BECIL Bhawan, C-56/A-17, Sector-62, Noida-201307 (U.P)**. Registration fee of Rs.300/- (Rupees Three Hundred Only) will be taken at the time of interview by Card/Cash. The SC/ST/PC candidates shall be exempted from registration fee.

Last date for submission of application forms is April 09, 2018.

Sd/-
Mahesh Chand

For office Use: Reg. No. _____ Dated: _____ Fee: _____



BROADCAST ENGINEERING CONSULTANTS INDIA LTD

(A Govt. of India Enterprise)

Head Office: 14-B, Ring Road, I.P. Estate, New Delhi-110002

Tel : + 91(11) 23378823-25, Fax No. + 91(11) 23379885

Corporate Office: BECIL Bhawan, C-56, A/17, Sector-62, Noida – 201307 Uttar Pradesh

Tel: 0120-4177850 Fax : 0120-4177879

E-Mail: contactus@becil.com Website: www.becil.com

Please attach recent passport size photograph

(REGISTRATION FORM)

(Imp: Please read the details on prescribed educational, professional as well as experience requirements for the various professionals before filling in the form)

1. Registration for the post of: PATIENT CARE MANAGER PATIENT CARE COORDINATOR

2. Name - Mr. / Mrs. / Miss. (Please tick the appropriate)

Grid for name entry: 20 empty boxes

First Name

Middle Name

Last Name

3. Father's/Husband's Name:

Grid for father's/husband's name: 20 empty boxes

4. Date of Birth: Day Month Year AGE: _____

6. Employee State Insurance No. (if any)

7. PAN No. (compulsory)

8. Aadhar No. (compulsory)

9. Category: General OBC SC/ST Others

10. Marital Status: Married Unmarried

11. Nationality : _____

12. Religion: _____

13. Address for Communication:

Grid for address line 1: 20 empty boxes

Grid for address line 2: 20 empty boxes

City

State

Grid for city/state: 20 empty boxes

Pin Code

14. E-Mail Address (Capital Letters):

Grid for email address: 20 empty boxes

Phone No. (Prefix city Code)

Mobile No

15. Educational/Professional Qualifications for the posts of PCM / PCC

S. No.	Qualification	University / Institute / College	Year of Passing	Division/ Grade
1	Post-Graduate in Hospital Management (or Healthcare)			
2	Bachelors Degree in Life Sciences			
3	Bachelors Degree in any other relevant field			
4				

16. Work Experience (add separate sheet if required):

1.	Designation			
	Organization			
	Duration (DD/MM/YY)	From	To	
	Job profile			
2.	Designation			
	Organization			
	Duration (DD/MM/YY)	From	To	
	Job profile			

17. Total years of experience: _____

18. References:

S. No.	Name	Address	Contact Number
1.			
2.			

19. Languages known (Tick appropriate boxes)

	Read	Speak	Write
1. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. -----	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: Please attach self-attested photocopies of following documents with the form:

- a) Educational / Professional Certificates
- b) Birth Certificate
- c) Caste Certificate, if any.
- d) Work Experience Certificates
- e) PAN Card
- f) Aadhar Card
- g) Copy of EPF/ESIC Card (if already have)

Signature _____